

**Township of Washington
Gloucester County
Council Meeting Minutes
September 14, 2016
7:00 P.M.**

Council President Sean Longfellow called the meeting to order at 7:03 P.M. in the Council Room located at 523 Egg Harbor Road, Sewell, New Jersey. Mr. Longfellow delivered the Sunshine notice and the safety awareness notices. The flag salute followed.

Township Clerk Jill McCrea took a roll call vote. Councilmembers Martin, Donato, Longfellow, Township Attorney Joe Alacqua, Business Administrator Bob Smith were present. Mayor Barbara Wallace and Councilman Fazzio were absent. Councilman Newman joined the meeting at 7:20 P.M.

APPROVAL OF BILL LIST:

Ms. Donato motioned to approve the September 14, 2016 bill list. Mrs. Martin seconded the motion. All bills were unanimously approved by members present, with the exception of Mrs. Martin's abstention on Capehart & Scatchard bills.

APPROVAL OF MINUTES:

Mrs. Martin moved the August 24, 2016 minutes. Ms. Donato seconded the motion, which was unanimously approved by members present.

ORDINANCES:

O19: BOND ORDINANCE OF THE TOWNSHIP OF WASHINGTON, IN THE COUNTY OF GLOUCESTER, NEW JERSEY AMENDING BOND ORDINANCE NUMBER 012-2016, FINALLY ADOPTED JUNE 22, 2016 TO AMEND SECTION 3 TO ADD AN ADDITIONAL PROJECT TO BE FUNDED

Mr. Longfellow said Ordinance 19 – 2016 would be considered after Councilman Newman arrived.

O20: ORDINANCE AMENDING ORDINANCE 20 – 2016 THE FLOOD DAMAGE PREVENTION ORDINANCE
Mrs. Martin motioned to open the public hearing for Ordinance 20 – 2016. Ms. Donato seconded the motion. Ms. Donato motioned to close the public hearing. Mrs. Martin seconded the motion. Mrs. Martin moved Ordinance 20 – 2016. Ms. Donato seconded the motion, which was unanimously approved by members present.

RESOLUTIONS:

R129: GOVERNING BODY CERTIFICATION OF ANNUAL MUNICIPAL AUDIT FOR CALENDAR YEAR 2015
Mrs. Martin moved Resolution 129– 2016. Ms. Donato seconded the motion. Mr. Longfellow inquired about bid and contract process errors in the Audit. CFO Jim D'Auria explained that these issues were in the 2014 Corrective Action Plan, which was included in the 2015 Audit for informational purposes. The motion was unanimously approved by members present.

R130: RESOLUTION RELEASING MAINTENANCE BONDS ROAD OPENING PERMIT #2013-31 FOR AMERICAN BLVD

Ms. Donato moved Resolution 130 – 2016. Mrs. Martin seconded the motion, which was unanimously approved by members present.

R131: RESOLUTION APPROVING CHANGE ORDER REDUCTION NO.2 FOR THE WEDGWOOD FOREST, PHASE IV

Ms. Donato moved Resolution 131 – 2016. Mrs. Martin seconded the motion, which was unanimously approved by members present.

R132: RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF AN INTERNATIONAL 5 YARD DUMP TRUCK WITH PLOW AND SPREADER TO HUNTER TRUCK SALES

R133: RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF TWO 2016 DODGE 5500 WITH 3 YARD DUMP BODY TO VANN DODGE CHRYSLER JEEP

Mr. Longfellow moved Resolutions 132 & 133 – 2016. Mrs. Martin seconded the motion, which was unanimously approved by members present.

R134: RESOLUTION APPROVING AND AUTHORIZING LIENS ON REAL PROPERTY OF THE TOWNSHIP OF WASHINGTON FOR MAINTENANCE WORK PERFORMED BY THE TOWNSHIP OF WASHINGTON

Ms. Donato moved Resolution 134 – 2016. Mrs. Martin seconded the motion, which was unanimously approved by members present.

R135: RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

Mrs. Martin moved Resolution 135– 2016. Ms. Donato seconded the motion, which was unanimously approved.

R136: RESOLUTION OF THE TOWNSHIP OF WASHINGTON ADOPTING THE MITIGATION PLAN FOR FOUR NEW JERSEY COUNTIES

Mrs. Martin moved Resolution 136– 2016. Ms. Donato seconded the motion, which was unanimously approved by members present.

R137: RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE WASHINGTON TOWNSHIP BOARD OF EDUCATION FOR THE SCHOOL RESOURCE OFFICER

Mrs. Martin moved Resolution 137– 2016. Mr. Newman seconded the motion, which was unanimously approved by members present.

LARGE GATHERING APPROVALS

The Council voted unanimously to approve the Harbor Freight Tools Fitness and Trinity Christian Chapel Large Gatherings.

REPORTS:

Ms. Donato thanked those who helped her hang green ribbons throughout the town to promote awareness for Ovarian Cancer.

Mr. Longfellow reported the Environmental Commission will be holding its annual Community Clean-Up Day on October 8, 2016.

NEW BUSINESS:

Mrs. Martin stated that it was just brought to her attention that the Zoning Officer is not classified as the Zoning Officer anymore, but as a Clerk 3. Mr. Smith explained that the duties of the employee who was appointed to the position were 70% property maintenance, thus in line with the duties of a Clerk 3. He added that a grievance was filed for this reason. Mrs. Martin asked how a non-union member could file a grievance and if the union was aware of this action. Mr. Smith said that clerical duties were what the grievance was filed for and affirmed that union members advanced the grievance because the volume of the position was property maintenance, which once was a Public Works clerical position. Ms. Donato asked how she was being paid. Mr. Smith said the salary of the Zoning Officer and a Clerk 3 was comparable. Mr. Newman joined that meeting at this time (7:20 P.M.). Mr. Longfellow debriefed him on the issue being discussed. Mrs. Martin asked why the Council was not made aware as the position of Zoning Officer, as it is a Council appointment. There was no response to Mrs. Martin's question. Mr.

Alacqua said there is no prohibition for a union member to also have the position of Zoning Officer. The issue is how the salary is apportioned. He added the Zoning duties are set in the Township Code and State law and the County abandoned property maintenance program duties were clerical. Mr. Smith added the property maintenance duties and the Zoning Officer duties are distinct. Mrs. Martin asked Mr. Smith about another employee who is sent out by the Zoning Officer to check property maintenance. Mr. Smith confirmed there was another employee and that the employee is paid by a 50/50 split with Municipal Services for doing recycle enforcement, in addition to the property maintenance. Mrs. Martin said the Zoning Officer position needs to be advertised. There was no disagreement.

OLD BUSINESS:

Ms. Donato asked about a recent Parks and Recreation settlement agreement for a recent case. She asked for a copy of the bill that was agreed not to be paid until Council had reviewed it. CFO Jim D'Auria was given the release. He believed the individual parties were supposed to be paid. He said he would look into it and get back to the Council.

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Ms. Donato motioned to open the public hearing for Ordinance 19 - 2016. Mrs. Martin seconded the motion. Ms. Donato motioned to close the public hearing. Mrs. Martin seconded the motion. Mrs. Martin moved Ordinance 19 - 2016. Mr. Newman seconded the motion, which was unanimously approved by members present.

PUBLIC PARTICIPATION:

Mrs. Martin motioned to open the meeting for public participation. Ms. Donato seconded the motion, which was unanimously approved. Mrs. Martin motioned to close the public portion. Ms. Donato seconded the motion, which was unanimously approved.

R138: RESOLUTION AUTHORIZING THE TOWNSHIP COUNCIL TO ENTER INTO CLOSED SESSION

Ms. Donato moved Resolution 138- 2016. Mr. Newman seconded the motion, which was unanimously approved. The Council left the dais at 7:41 P.M. and reconvened at 8:26 P.M. after a motion from Ms. Donato and a second from Mrs. Martin.

Ms. Donato motioned to adjourn. Mrs. Martin seconded the motion, which was unanimously approved. The meeting adjourned at 8:27 P.M.

Respectfully submitted,



Jill S. McCrea
Township Clerk