

**Margaret E. Heggan Free Public Library
of the Township of Washington**

**Board of Trustees Agenda
January 20, 2016**

Salute Flag and Call to Order

Sunshine Law Statement

Introduction of Fred Myers and Patricia Levering, Part-Time Library Assistants

Roll Call

- Swearing in of Paula Smith by solicitor
- Election of Officers:
 - President
 - Secretary
 - Treasurer
- Authorize Certain Payments Prior to Approval of Bill List
- Authorize Signatories on Bank Accounts and Use of Signature Stamps
- Designation of Depository
- Authorization for Deposits
- Designation of Official Newspaper
- Establishment of Regular Meeting Dates
- Appointments:
 - Auditor
 - Engineer
 - Solicitor

Action Items

White - December Minutes

Blue - President's Report

Purple - Treasurer's Report

- Resolution to approve January Bill List

Yellow - Director's Report

Budget and Finance

Policy Committee

Personnel Committee Report

Old Business

New Business

Information Items

Communication

Public Comment

Miscellaneous

Adjournment

Next Meeting Date: The next Board Meeting is scheduled for Wednesday, February 17th 2016 at 6:30 pm in the Conference Room at the Heggan Free Public Library located at 606 Delsea Drive in Sewell.